

Munis[®] Parking Tickets

Parking Tickets can comprise a significant portion of revenues. The MUNIS[®] Parking Tickets application processes parking tickets and integrates them with MUNIS General Ledger and Payment Entry (Accounts Receivable). Basic functionality includes late charges, default owner, update G/L switch, and definition of rules for valid violation codes.

General Features

- Enter tickets in batches or import via ASCII file
- Batches can be proofed and posted, using Due and Interest Dates
- Proof list contains New Tickets, Account Distribution Summary, and Control Account Entries
- Posting:
 - » Creates AR Bill Header & Detail
 - » Creates ticket audit record and ticket owner if needed
 - » Updates ticket status to "P"osted
 - » Creates journal entries
 - » Updates the GL Master
- Supports cash or accrual accounting
- Permissions control the ability to add, update, delete charges; appeal or void tickets
- Audit trail of all changes is maintained with User ID and time of change
- NY State Cross Reference program allows users to set up a registration code per registration class
- Can associate AR customers with license plate and vehicle information
- During ticket entry, automatically matches and allows you to view the motor vehicle record associated with a license plate number

Special Processing Functions

- Late Fee Processing locates bills that meet/exceed amount due, applies late fees based on user-defined dates. If an appeal is found, it is reversed and late charges are applied as necessary.
- Prints Ticket Notification Letters for Appealed, Past Due, Scofflaw / Marked and / or Certified (Habitual Offender), based on user-defined criteria
- Mail merge information with Microsoft[®] Office templates you define to create Print Ticket Notification Letters (with optional MUNIS Office)
- Updating Ticket Notifications marks individual records that notifications were sent
- Habitual Offender Processing creates a record for each offender. Can be exported to a handheld ticket device for "Tag & Tow"
- Scofflaw Processing can apply fee to ticket holder for each ticket, with option to export file for flagging auto registrations
- Purge paid tickets by date range

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Parking Tickets can obtain accurate information and communicate with other agencies through:

- An export request for wner Names, an ASCII file used by State and Service Bureau agencies to supply you with owner names and addresses
- Ability to import the same type of ASCII file to update name and address and create account numbers (if the account number does not already exist)

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Reports

- Issuer Productivity by Issue Date
- Locations by Issue Date
- Violations by Issue Date
- Voids and Appeals by Issue Date
- State/Plate by Issue Date