



Tyler Content Manager, Enterprise Edition

Tyler Content Manager, Enterprise Edition (TCM) is built on more than 30 years of experience, developing and deploying content and document management applications. TCM manages file content easily and effectively—so you can win that proverbial “paper” chase. We understand that the quest to become a paperless society has created more paper and more electronic file content than ever before! We specialize in managing content, to save you valuable time, energy and dollars. Say goodbye to content that’s been handled multiple times, stored in multiple places, misfiled, misplaced and sometimes... just plain MISSING!

Proven Results

Quick and Easy Document Retrieval

Like their paper-based counterparts, many electronic filing systems rely on “folders” and “directories.” To find anything, the user must understand the way the files have been organized. TCM provides a simpler, more intuitive and more powerful indexing and search system that allows you to quickly retrieve documents, without having to understand arcane directory structures. Simple key word searches produce the documents you want, while letting you view all other logically related documents.

Supports Native File Formats

TCM supports a variety of electronic file formats, for scanned images, word processing documents and spreadsheets... and also accepts other electronically-received content like faxes, TIFF images, PDF and electronic forms, photos, Microsoft® file formats and emails. And, all of your items can be saved in the same location—regardless of format.

Powerful Management

Capture Content from Multiple Sources

In addition to scanning directly into TCM from any TWAIN scanner, Windows® drag-and-drop techniques can be used to associate electronic information to a folder. Utilities are available to “Acquire an Image” from a directory and to mass load images for batch processing. Web Services API allows the flow of data and content to and from TCM and other applications.

OCR and Full Text Searching

Proper organization and indexing of documents is paramount to whether or not your electronic content is useful and meaningful. TCM uses Optical Character Recognition (OCR) to allow a query on the full text of any scanned document, as well as text-based files such as MS Word® and Excel®.

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Empowering people who serve the public™



For more information, visit
www.tylertech.com

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Powerful Management (cont.)

Full Featured Records Management

Records management features allow for document version control, full audit trail and restore options, and comprehensive purge management related to your specific retention schedules and suspend requirements. Your organization remains in compliance, has improved efficiency and reduces overall organizational liability. The integrity of your documents is ensured with a valid audit trail, only deleting documents when appropriate.

Redaction Software and Services

Protect private information and remove sensitive information from public records with TCM. Advanced: OCR technology provides automated tools that automatically identify and redact properly formatted confidential information (SSNs, Bank numbers, etc.) on all TIFF images; Basic: Tools allow you to click and rope for rapid data entry and manually apply redaction masks as appropriate to data contained in TIFF images; and Back Redaction Services.

Reporting and Report Writer

Pre-defined reports and a report writer help to track and monitor workflow tasks and further enhance workflow and records management.

Extensive Security, Audit and Versioning

Keep confidential information secure with the extensive built-in security features of TCM—whether it is user-specific or content specific. With the built in versioning and audit trail functions, see who has modified information. Compare versions, or restore content from previous versions.

Add-on Modules

With add-on modules, you can increase the power and capabilities of your TCM system to suit your needs. For instance, publish documents to the Web that are available with Tyler's Web-enabled Public Access module. Create and manage tasks using the TCM Workflow module. Even search documents using your GIS data and mapping interface, and Tyler's GIS Viewer. With eForms, create document templates that can be completed and submitted remotely (such as marriage and permit applications, and so forth). And, with Advanced OCR, enjoy the benefits of automated data.